

**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JULY 28, 2014**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:37 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Marie Sherry, Finance director/Treasurer; Michelle Aniol, Community Development Manager; Carol Jones, Village Clerk; Scott Maurer, Assistant Public Services Superintendent; Patrick Droze, Orchard, Hiltz & McCliment; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – July 14, 2014

Motion Knight; support Tell to approve the minutes of the Regular Council Meeting of July 14, 2014 as presented.

Unanimous voice vote approval.

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Fisher; support Knight to approve the agenda with the addition of DPW Progress Report for July 14-20; additional information for I-5, Subcommittee Reports – Road Plan, and drawing of Temporary Broad Street Parking Area at Old DAPCO site.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Finance Director/Treasurer – Marie Sherry

Ms. Sherry submits her report as per packet and gave the following updates:

- The Quarterly Statement from MERS was distributed to Council.
- FY 2013-2014 ended with revenues slightly over budgeted amounts and expenses slightly under.
- Taxable values on Village property has rebounded and higher than the former peak level of 2007.
- The credit card program for taxes, utilities and fees has been a successful program.
- Because of issues recently, the Village has implemented BS&A payroll software sooner than expected.
- Website – need to reconvene the committee to discuss issues.
- Will have the budget document on the agenda in two weeks for adoption of the final version.

2. Assistant Public Services Superintendent – Scott Maurer

Mr. Maurer submits his progress report of the DPW and Water/Sewer per packet. Mr. Maurer gave the following updates:

- We are maintaining an adequate level in the 5th Well.
- Ann Arbor Street – will be shutting down construction prior to Dexter Daze and resume after to finalize the project.
- Central Street will start sometime after Dexter Daze. Do not want to have both streets closed at the same time.
- The water line at Terry B's will be replaced after Dexter Daze at the same time the crosswalks are being done.
- Ferric Tank – one area has been repaired but have found more issues outside the tank.
- Sludge Project – operating well and burning gas. The contractor now is doing the punch list items.
- Question was asked regarding the time sheet in Council's packet and if someone visited the plant would that show up in time spent on the report.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet and gave the following updates:

- Spoke of two education opportunities for Trustees to attend and that there is some funding available for this.
- ICSC Idea Exchange – gave Dexter an opportunity to talk to people. Developed an informational packet and colorful sign to highlight Dexter at the forum.
- Reported on the following business updates – Met with people looking to open a Sushi Restaurant and possibly another restaurant in Dexter, Edward Jones office (Baker Road) looking to relocate in Verizon space on Main Street, and the Clinic has opened in the Dexter Crossing Commercial Mall.
- Met with Peter Allen, John Evans and Steve Brouwer regarding a development possibility on the Schultz site.
- Temporary Parking – Mr. Droze put together a conceptual drawing for the Old DAPCO space. Need to discuss if engineering standards would be waived for a temporary parking site and also consider ADA requirements, signage, lighting, curb stops, fencing as well as striping in time for Dexter Daze. Discussion followed.

Motion Cousins; support Carson to approve on a temporary basis the paved areas at the north end of the lot (18 and 5 spaces) and those spaces at the south end (approximately 38) to be designated as temporary parking spaces and have the DPW make the area safe with cleanup and signage.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

4. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

5. Subcommittee Reports

Facilities

- Looking for the feedback from the architect regarding the interviews done on Wednesday morning with Fire Department personnel.

Road Plan

- A letter has been sent to Cushing Court residents regarding a proposed meeting on August 6 to discuss changes in the court paved area.
- The crack seal bid is back and are now checking references and if the bid meets specs.
- Reviewed the mill and overlay bid advertisement and plan to get this out during the first week in August. Should have the bids back by the second meeting in August.
- The machinery is on order.
- The 45 day referendum regarding the bond ends on August 18.

6. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Hoping to put something together regarding the sound at the Senior Center and should know something in a few weeks.
- Dedication for 6, 7 and 8 at Dexter Crossings is ready to go and will be on August 11th agenda.
- Moving forward with the River Terrace Trail and will have more on the 11th.
- The tap fee evaluation review from the Utility Committee meeting was discussed.

Ms. Nicholls reported on the following:

- Looking into posting signage in Mill Creek Park about Phase 2.

Paul Cousins reported on the following:

- Plein Art – reviewed the planned activities for the event and the opportunity to meet the artists.

7. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Thanked Mrs. Dettling for her service to the community and wished her well in her new job in Ohio.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$189,845.74
2. Consideration of: Park Use Permit for Paint Dexter Plein Air Festival - August 11 – 16, 2014

Motion Fisher; support Tell to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Incorporation as a City - Next Steps

Nothing new to report at this time.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Additional Water Main work on Ann Arbor Street in the amount of \$52,800

Motion Cousins; support Tell to approve the additional water main work on Ann Arbor Street in the amount of \$52,800 with the funds to come from the water fund reserves.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

2. Consideration of: Recommendation to purchase vehicles for Water/Sewer Department and the DPW

Motion Cousins; support Knight to purchase a 2015 GMC Sierra 2500 HD Pickup for the Water and Sewer Department including a snow plow option for the amount of \$35,024.70 and a 2015 GMC 3500 HD Cab and Chassis with a Monroe Dump package in the amount of \$36,550.00

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

3. Consideration of: Recommendation to renew the lease of 8050 Main Street for 2 years with Scott Thomas of Hotel Hickman

Motion Fisher; support Carson to approve the renewal of the lease at 8050 Main Street for 2 years with Scott Tomas of Hotel Hickman and hold the monthly rental rate at \$625 for the 2 year lease period.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough

Nays: None

Motion carries

4. Consideration of: \$2500 for the Residential Target Market Analysis Grant

Motion Cousins; support Fisher to approve \$2500 for the Residential Target Market Analysis Grant

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough

Nays: None

Motion carries

5. Consideration of: Purchase, Installation and Programming of Variable Frequency Drives for Hose Pumps at the Wastewater Treatment Plant by UIS for a Not to Exceed Amount of \$16,761

Motion Carson; support Knight to approve the purchase, installation and programming of variable frequency drives for hose pumps at the Wastewater Treatment Plant from UIS in an amount not to exceed \$16,671.00.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Motion carries

6. Consideration of: Use of Reserves from FY 13-14 Budget

Motion Carson; support Fisher to use the reserves from the FY 13-14 Budget as follows: 50% to MERS, 25% to the retiree health care trust fund, and 25% to the restricted facility fund.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

7. Consideration of: Next Steps related to naming an Acting Village Manager

Motion Carson; support Tell to name Courtney Nicholls as Interim Village Manager on a month to month basis; and to authorize the Village President to establish a committee to negotiate a contract with the Interim Village manager and bring back a recommendation to the Village Council.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

Motion Carson; support Tell to amend the above motion to include the effective date of the appointment of Ms. Nicholls at the close of business on Friday, August 1, 2014.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Cousins	Heard today that Loreen has negotiated with a new restaurant to go into the Main Street space. Thanked Mrs. Dettling for her leadership in the Village and for her being a friend.
Fisher	Thanked Mrs. Dettling.
Semifero	Mentioned that the kiosk has a sign that has fallen down and will be gone for the next meeting.
Jones	The Ann Arbor Street road work is better than Sesame Street for my grand babies; all are invited to St. Andrew's Annual Ice Cream Social; and I will miss Mrs. Dettling.
Knight	Have enjoyed working with Mrs. Dettling over the past two years on Council and will also be gone for the next meeting.
Tell	Thanks Mrs. Dettling for her work with the Village. Based on her leadership have earned a lot.
Carson	Thanked Mrs. Dettling.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Cousins; support Knight to adjourn at 9:20 PM.

Unanimous voice vote approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: August 11, 2014